# Welcome email from the Company to their Clients before sending the activation email

**SUBJECT PROPOSAL:**

1. **PLATFORM NAME**: Your Digital Collaborative Vault is coming soon.

**BODY:**

Hi [Client Name],

COMPANY NAME has teamed up with FutureVault, an information management system, to create **PLATFORM NAME** a Digital Collaborate Vault that allows you to deposit, store and manage your important financial, legal and personal documents in an encrypted private cloud. [Add here information about what type of documents or interaction your clients will find – example: In this portal you will find a section related with all your investments (reports, statements, etc.)

There is an email headed to your inbox and we don’t want you to miss it! Today, you will receive an email from FutureVault noreply@futurevault.com with the subject “Platform name - Please activate your account.” If you do not see this email, you might want to check your "Junk" or "Clutter" folders and move it to your Inbox to ensure you don’t miss any future emails.

Once you open the email, click the link and copy and paste the credentials from the email, but make sure you do not include any additional spaces after the sign-in email or temporary password.

After you complete the activation of your account, you can login to the new platform: [PLATFORM URL]

To make sure you start off on the right foot, check out these helpful links:

[**Getting Started Guide**](https://support.futurevault.com/support/solutions/9000114865)

[**Help Center page**](https://support.futurevault.com/support/home)

[**Training Videos**](https://support.futurevault.com/support/solutions/9000114061)

Enjoy your Vault!